# Quick Setup

This guide describes how to boot and initialize the Microsoft Teams Rooms (MTR) system for administrators.

## Before You Begin

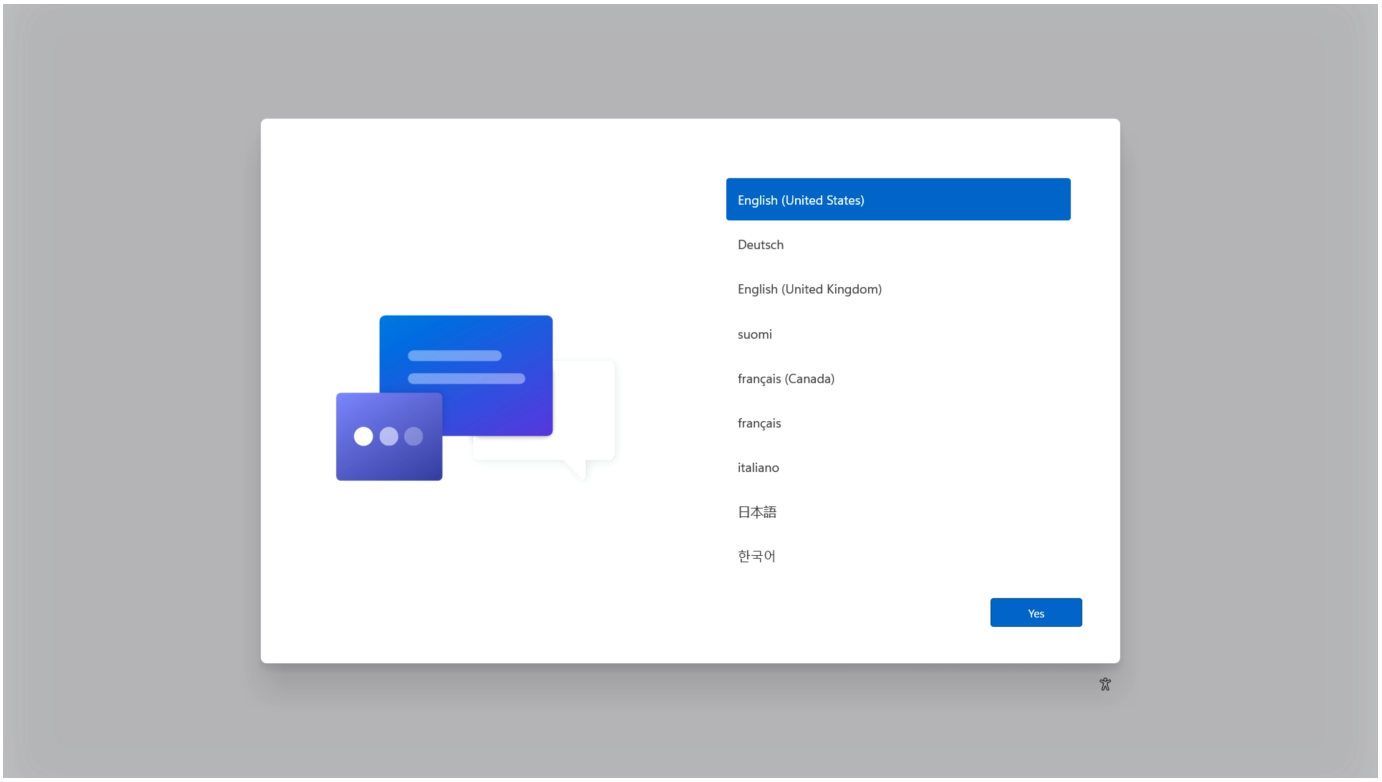
Before setting up your MTR system, ensure that:

- You have a Microsoft Teams account.
- You have connected a mouse (a wireless mouse kit is recommended) to your Yealink mini-PC.

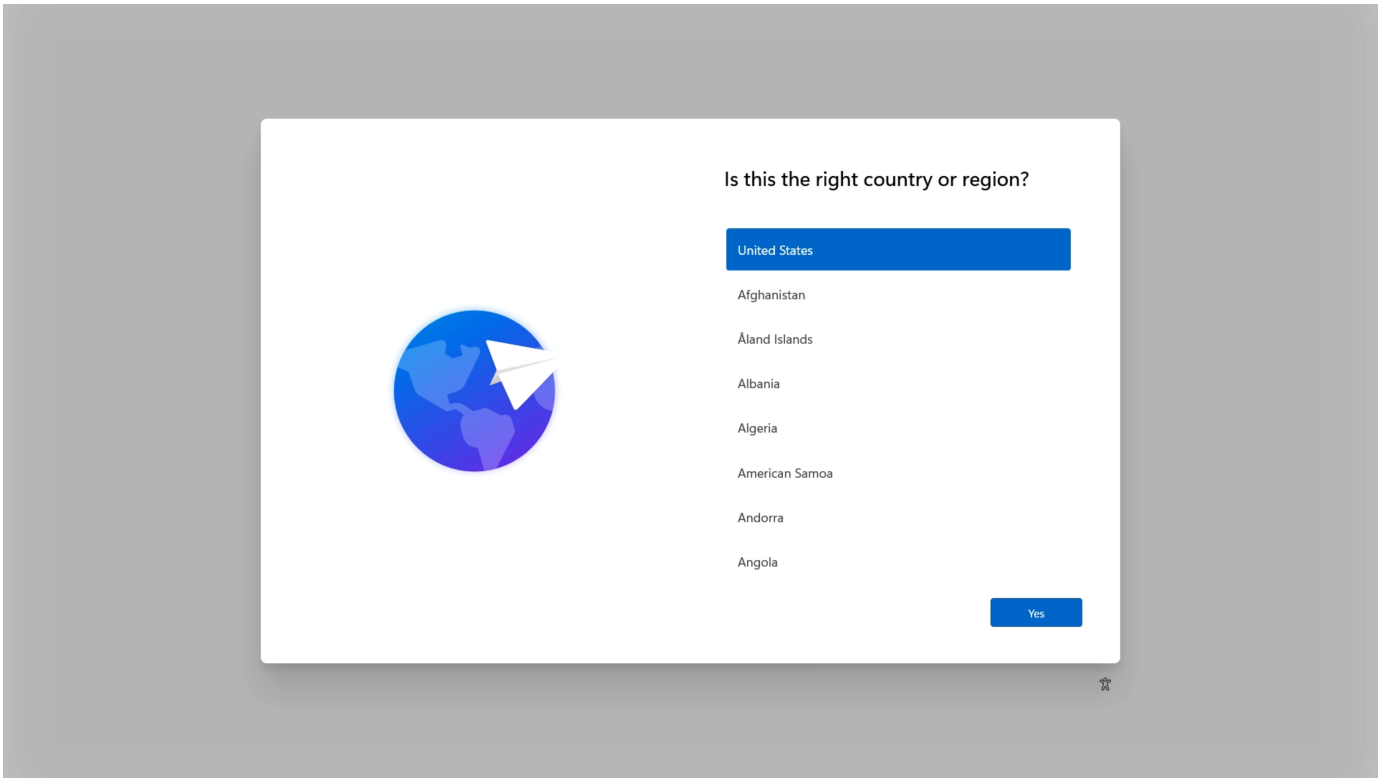
## Initial Setup

Once your Yealink mini-PC is powered on, it will enter the setup page. On the display connected to the Yealink mini-PC, do the following:

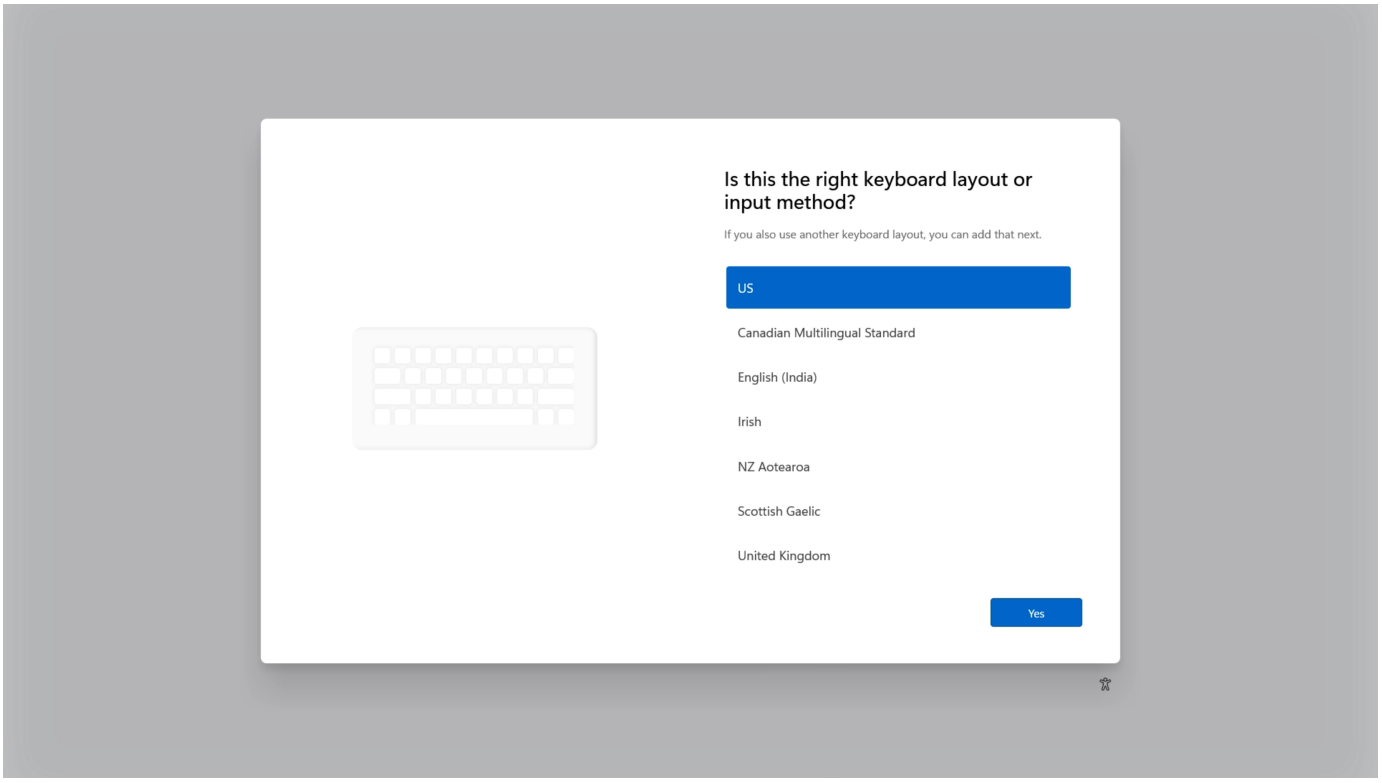
1. Select the desired language and go to the next step.



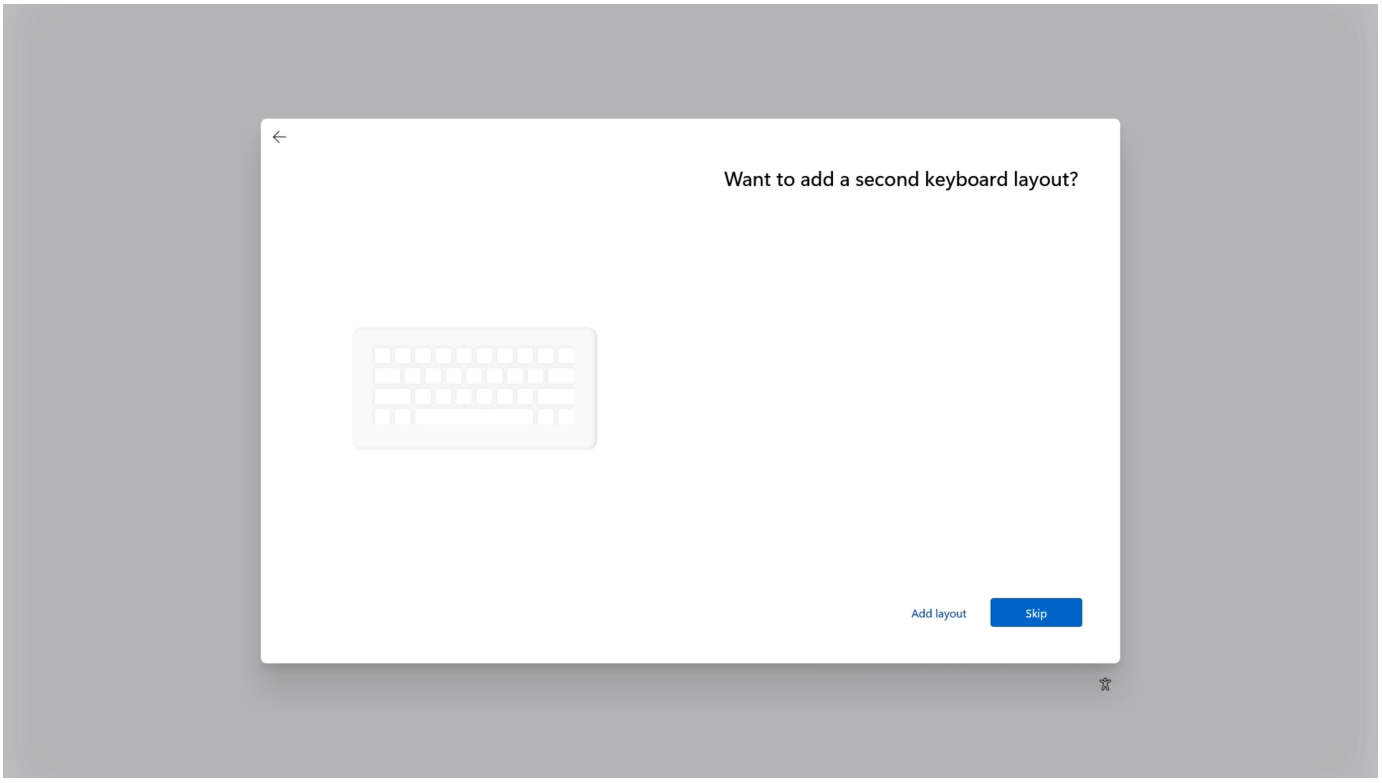

2. Select the desired country or region and go to the next step.



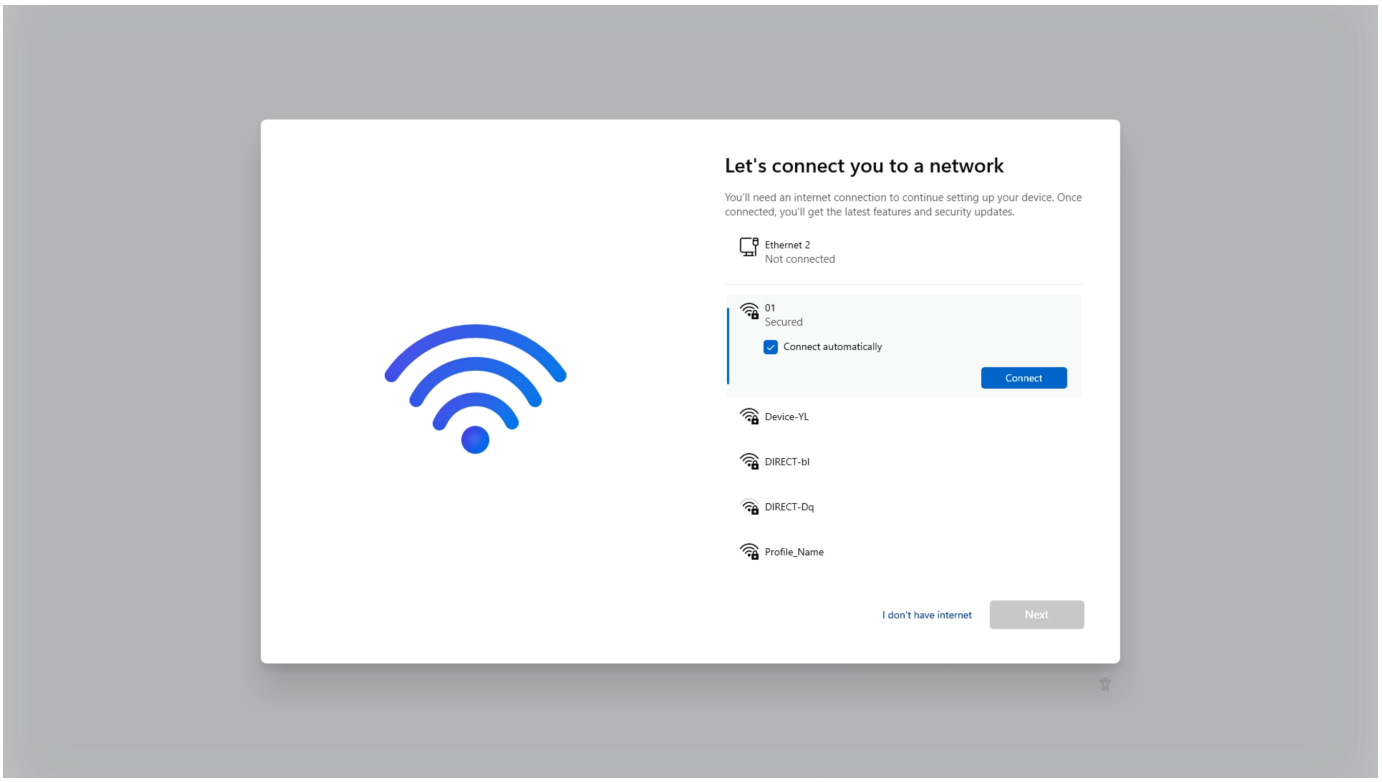

3. Select the desired keyboard layout and go to the next step.




4. Select **Skip** to avoid adding a second keyboard layout.



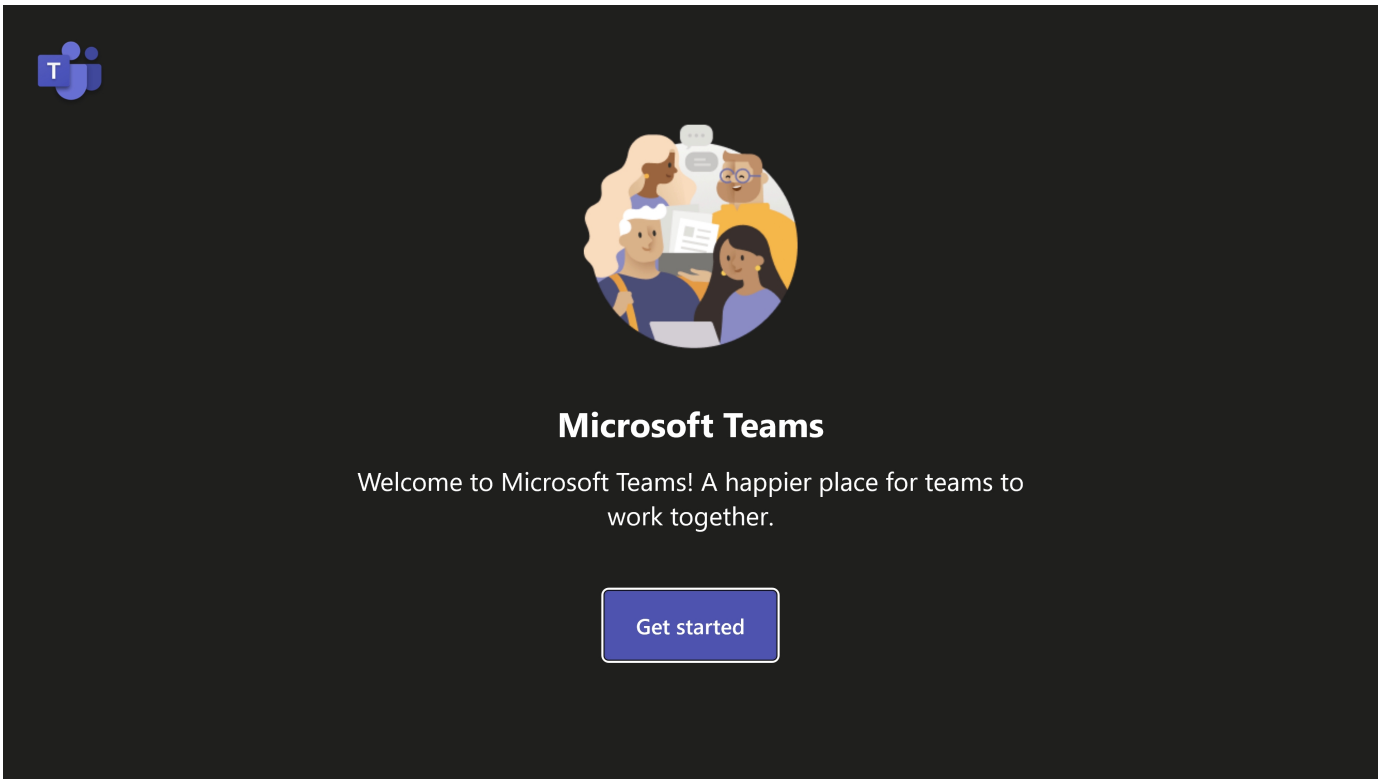

5. If you haven't connected the Yealink mini-PC to the Internet with an Ethernet cable, set up a Wi-Fi connection. We recommend that you use the wired connection.



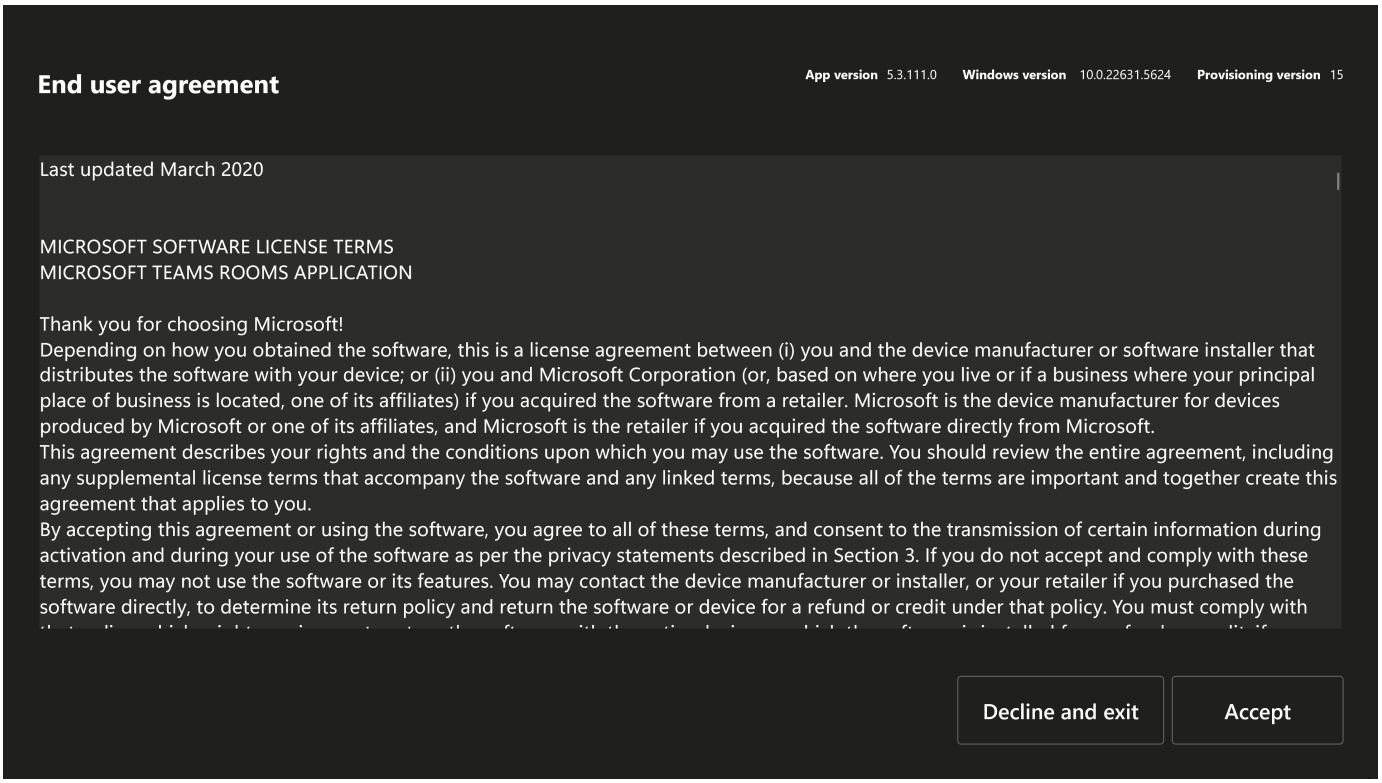

# Sign In

On the Yealink MTouch Touch Panel, do the following:

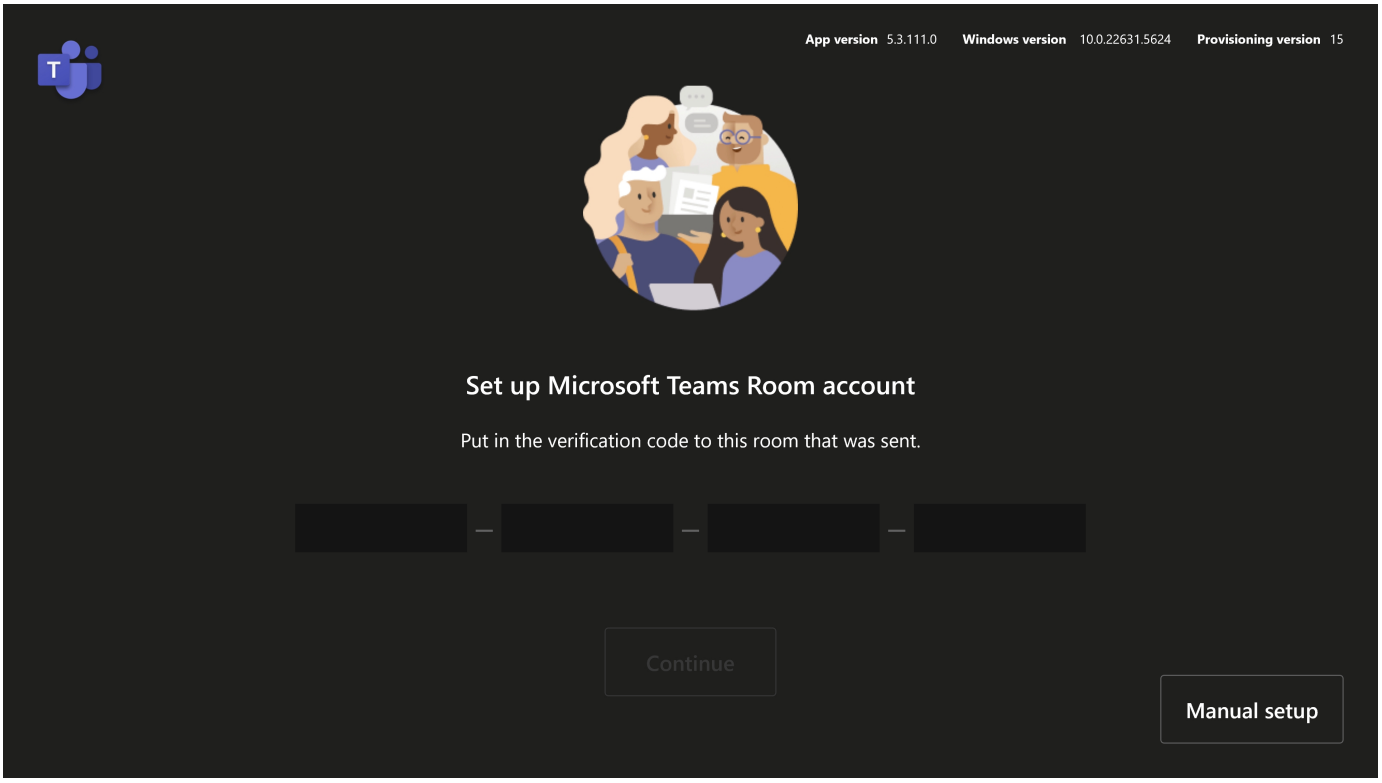
1. Tap **Get started**.



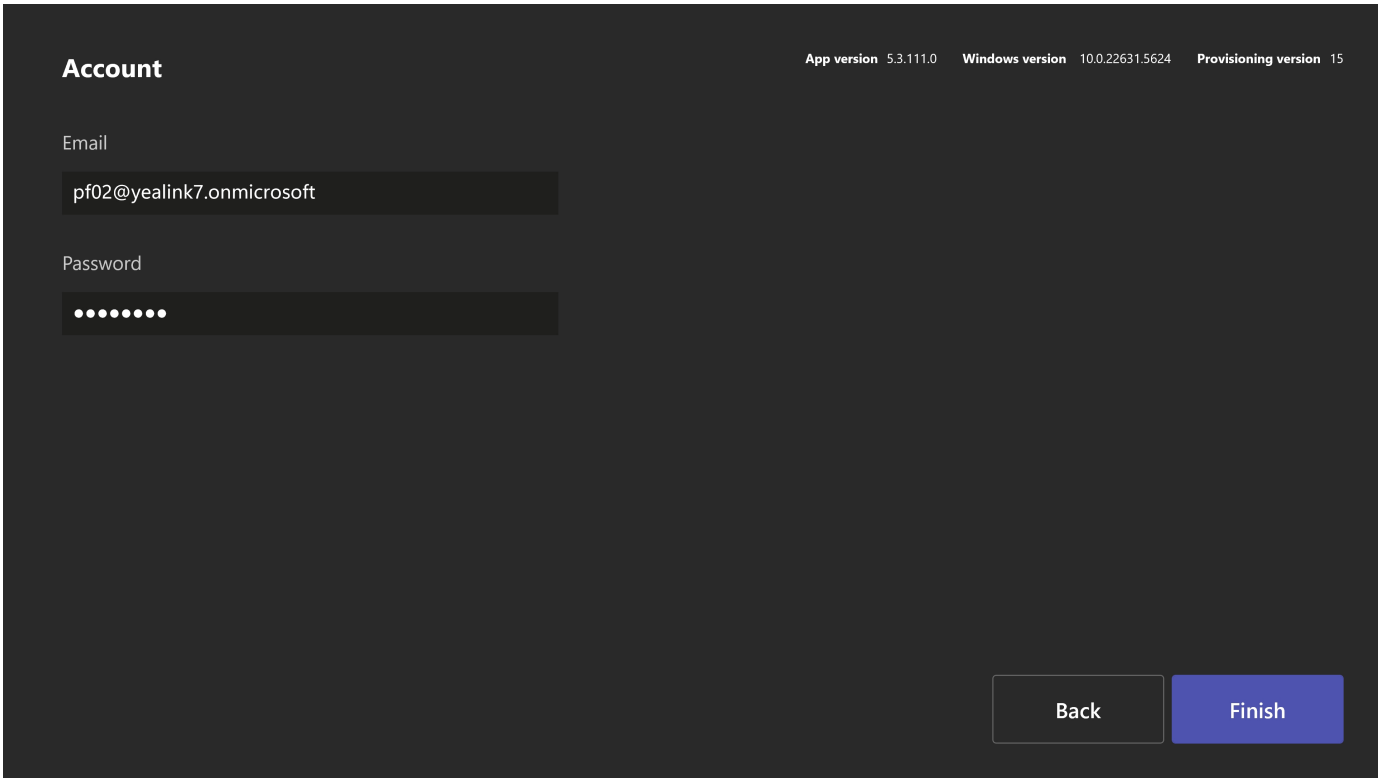

2. Read the **End User Agreement** and tap **Accept**.




3. Tap **Manual setup**.




4. Configure the Microsoft Teams Rooms account email address and password.




5. Tap **Finish** to complete your setup.

For more information on planning, deploying, and managing your Microsoft Teams Rooms system, refer to Microsoft Teams Rooms.

# Switch Account

The MVC system provides two built-in accounts that can be switched as needed. For more information, refer to Switch Account.

# Check MVC Device Version/Network Conditions/ Firmware Version

- Check network conditions
- Check Windows and application versions
- Check MVC device version

# Update Firmware

- Update system firmware
- Update device firmware

# Test Before Using

Before using the meeting room system, we recommend that the administrator complete the following steps to ensure proper functionality.

| Description | Related Document |
| --- | --- |
| Test video: Ensure the local images can be displayed correctly during the meeting. | Basic Settings |
| Test audio: Ensure the local audio collection works properly during the meeting. | Audio Collection |
| Test meeting: Ensure you can enter the meeting properly. | Instant Meeting<br>Join Meeting |
| Test screen sharing: Ensure you can use screen sharing properly during the meeting. | Share Content via Cable |